

100

WORK

EXPERIENCE





YOU ARE ALL
TAKING PART!

W/C 21st June
2027

What will I be doing?

Working with a local
business for 1 week
Enhancing skills

Taking on tasks
Talking to new people
Shadowing Staff
Setting up your future

GENERAL ADMIN
TASKS

WORK ALONGSIDE STAFF
AND GAIN A GENERAL
OVERVIEW OF HOW THE
BUSINESS WORKS

PRICING AND DISPLAY
OF GOODS, TIDYING
SHELVES AND STOCK

WHAT
COULD I
BE DOING?



GREETING
CUSTOMERS /
CLIENTS

SHADOWING A SKILLED
TECHNICIAN AND
ASSISTING WITH PRE MOT
CHECKS

ASSIST WITH THE
COMPILING OF REPORTS
AND DOCUMENTS

Expectations vs Reality



Cutting/ Colouring Hair



Using Construction Vehicles/ Machinery

When today's safety meeting is about something you did.







Doctor / Surgeon





**WHAT NOT TO DO
ON PLACEMENT...**

FALL ASLEEP AT
YOUR PLACEMENT

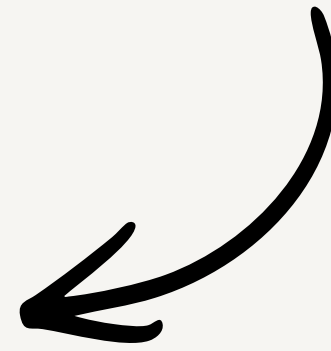


DRESS
INAPPROPRIATELY

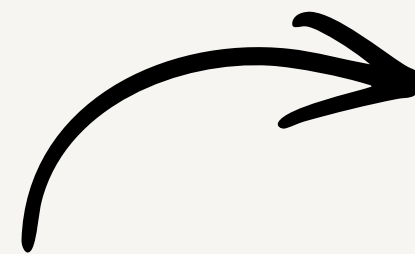




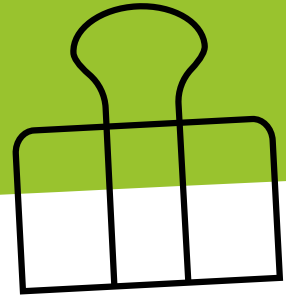
BE ON YOUR PHONE
DURING THE WORK DAY



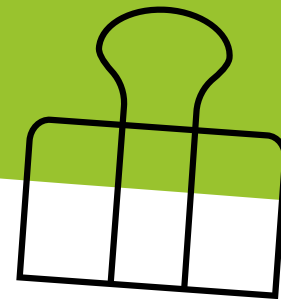
CALL EMPLOYER
CASUAL/OVER
FAMILIAR NAMES



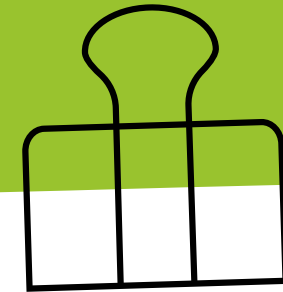
Sectors you could be working in



RETAIL



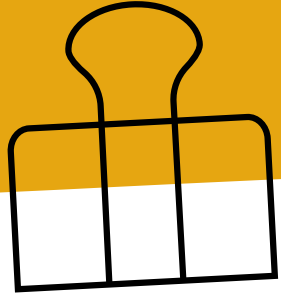
HEALTH & CARE



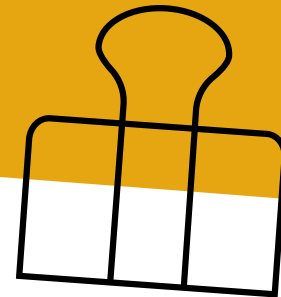
SPORT & LEISURE



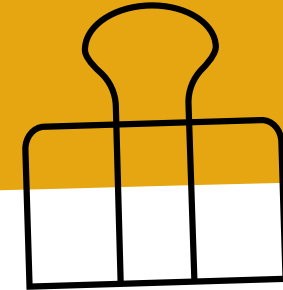
Sectors you could be working in



ENGINEERING



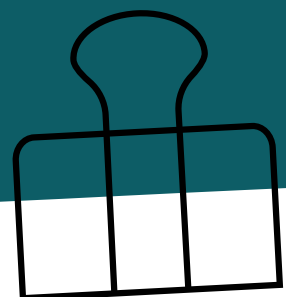
CONSTRUCTION



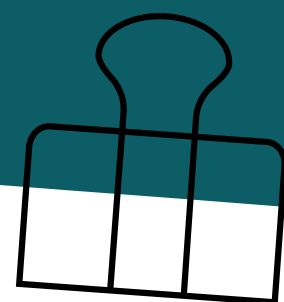
ENVIRONMENTAL



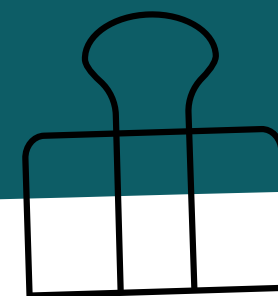
Sectors you could be working in



EDUCATION



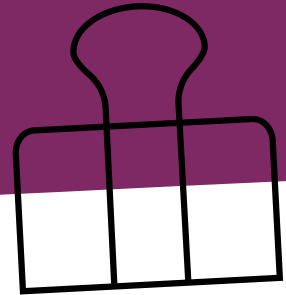
BUSINESS ADMIN



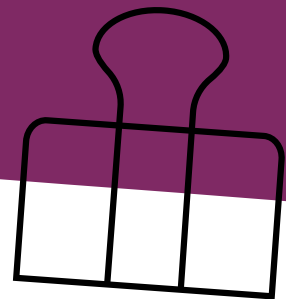
IT / LIBRARY



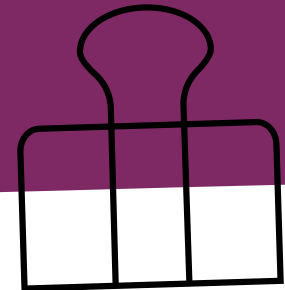
Sectors you could be working in



HAIR & BEAUTY



HOSPITALITY



CREATIVE & MEDIA





WILL THIS BE MY
FUTURE CAREER?



Worked in a Hair Salon

“I'd be in there helping... making cups of tea and making cake. That's the greatest gift they could ever have given me. It's all about work ethic”





Worked at Subway

She considers it one of her favorite jobs and is incredibly proud of her sandwich-making skills





Worked in a Hair Salon

“Destiny’s Child got our start by performing for clients while they were getting their hair done. I was exposed to so many different kinds of entrepreneurial woman in her salon”

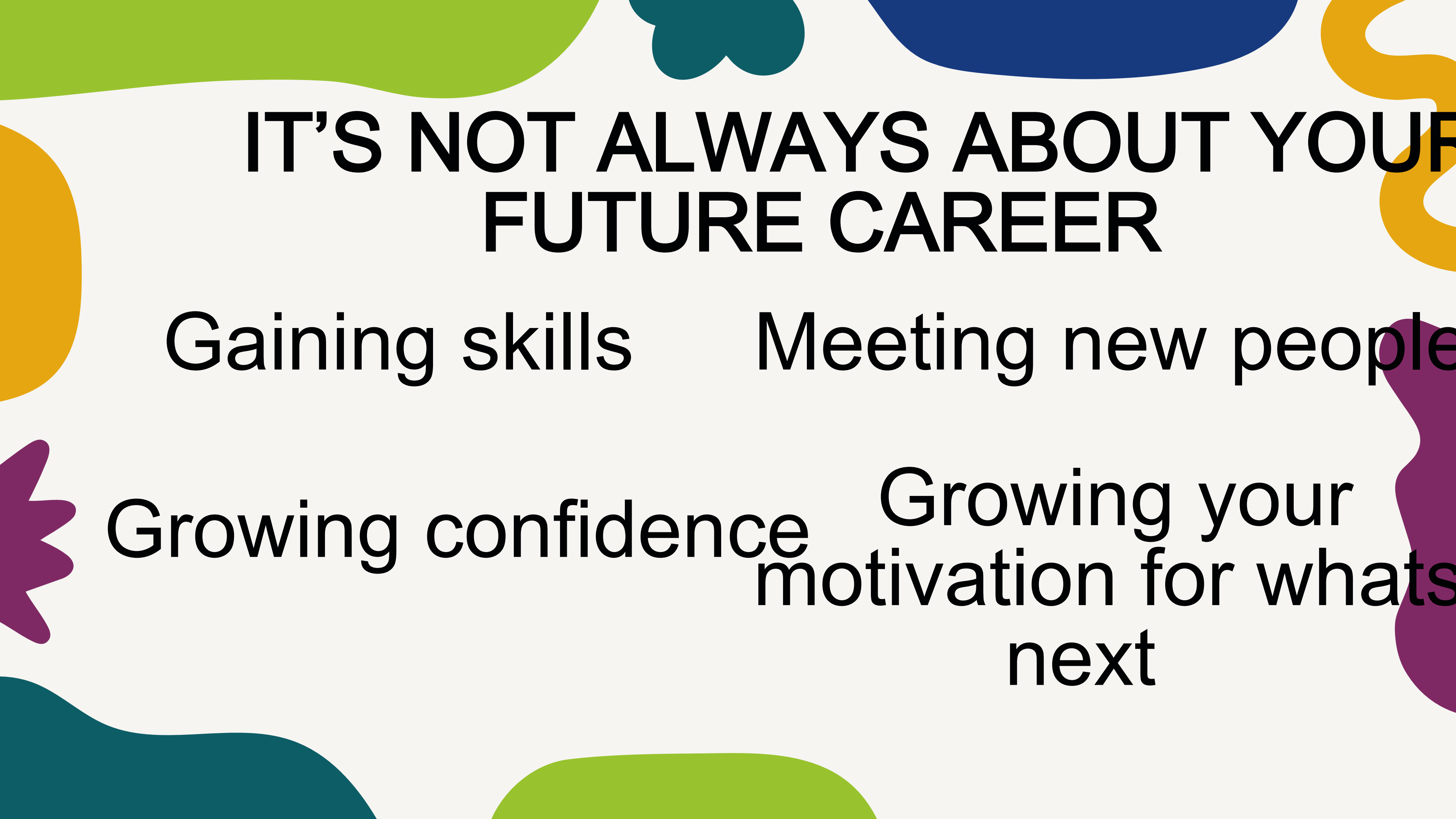




Worked at HM Revenue and Customs (HMRC)

he described as the "most boring thing" he had ever done. This experience convinced him to abandon the traditional path and focus entirely on YouTube





IT'S NOT ALWAYS ABOUT YOUR FUTURE CAREER

Gaining skills

Meeting new people

Growing confidence Growing your
motivation for what's
next



SO WHAT DO I DO
NEXT?

SELF-PLACEMENTS

1. Contact Employers
2. If they say YES then ask them to complete the SP form in FULL
3. If it is not signed by the employer, we cannot accept it
4. Do not forge the SP forms, we will find out!
5. Self-Placements = Your Choice!



The image shows a 'SELF PLACEMENT FORM 2026/2027' from LEB C. The form includes contact information for LEB C at 30 Frog Island, Leicester, LE3 5AG, with a telephone number of 0116 240 7270 and a fax number of 0116 240 7001. It contains instructions for students and employers, a section for insurance details, and a series of fields for personal and company information. The form also includes a contact signature section with a consent statement and a teacher signature section. A privacy statement is at the bottom, explaining data handling and providing a link to the privacy policy.

 30 Frog Island
Leicester
LE3 5AG
Tel: 0116 240 7270 Fax: 0116 240 7001

SELF PLACEMENT FORM 2026/2027

Student - This form is to be taken to the company you wish to work with and be completed by your employer.

Please note you can only find a Self-Placement in Leicestershire and the following areas: Derbyshire, Rugby Nottinghamshire, Lincolnshire and Rutland, Northamptonshire, ~~Leicester~~, Nuneaton and Bedworth. Additional charges may be incurred.

Important: students, please note you must complete the front and the back of this form!

Employer – Please complete this form fully and return to the student ASAP.

If you have not previously offered work experience, one of our Employer Assessors will shortly be in touch to arrange a brief meeting to ensure the information held on our database about your organisation is both accurate and satisfactory. Please ensure you provide a valid contact number that you can be reached on during the week between 9am and 5pm.

Insurance – When students are on work experience, they are classed as ~~employees~~ and we ask that you confirm below that you have these insurances otherwise the placement cannot go ahead. The Employer Assessor will need to see the certificates when they visit.

Do you have Employers Liability Insurance? YES ☐ NO ☐ Public Liability Insurance? YES ☐ NO ☐

ALL DETAILS ARE TO BE COMPLETED

Student Name Placement dates 20th April 2027 – 25th April 2027

Company/Business Name

Address.....

..... Post Code.....

Phone Number Email

Company Contact Full Name:

Company Contact Position.....

Work Experience Role (e.g. Office Assistant).....

CONTACT SIGNATURE **PRINT NAME** **DATE**

By signing this form, I consent to LEB C holding my personal details for the purposes of arranging this placement. I understand that I can ask for my data to be permanently removed from the records following my placement and that to make this request I ~~have to~~ send an email to contactus@leics-ebc.org.uk

TEACHER SIGNATURE **PRINT NAME** **DATE**

Privacy Statement – We like to keep in touch with you about the service in which you are participating and other services we offer to young people. We will never sell your ~~data~~ and we promise to keep your details safe and secure. You can change your mind at any time by emailing contactus@leics-ebc.org.uk. For further details on how your data is used and stored, please visit www.leics-ebc.org.uk/privacypolicy

FYIs

You can go on work
experience with
family

Please notify us of any religious,
cultural, or personal requirements that
should be considered when arranging
your placement

Have fun & ask
questions!

You don't get paid!



**Any
questions?**

